



Alabama State Board of Podiatry
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Montgomery, AL 36106
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www.podiatryboard.alabama.gov

TO: Alabama Licensed DPM
From: Keith E. Warren, Executive Director
Date: June 29, 2023
Re: **Renewal Platform**

A handwritten signature in blue ink, appearing to be 'Keith E. Warren', is written over the 'From:' field of the email header.

LICENSE DUE FOR RENEWAL EXPIRES ON OCTOBER 1, 2023

RENEWALS WILL OPEN ON JUNE 30, 2023

The Board highly encourages you to renew online for the health safety of all. By renewing online, through the Board's homepage of www.podiatryboard.alabama.gov. The link to renewal online is <https://pod-renew.kalmservices.net> you will have the convenience, of completing your renewal online, uploading your CMEs, and paying via with debit card, credit card (\$26.00 fee), or electronic check (\$4.00 fee). **Please note that if you pay via electronic check the convenience fee is less than paying with a credit card.** Upon review of your submitted renewal information, 12 CMEs and fees, your license(s) will be mailed to you within 14 business days, as they have been in the past. **Please DO NOT discard your current license that has an expiration of October 1, 2023, until after that date!** First and foremost, you MUST have an active email address on file with the Board. If for any reason, you need to add or update an email address, please do so by contacting Ms. Hope Childers, Board Administrator at hope@alstateboard.com.

If you wish to not renew online, please email the Board office at hope@alstateboard.com and she will be happy to provide you with that form. You would need to return that renewal form, CMEs and payment via check or money only prior to the expiration date of your license, which again is October 1, 2023. The \$300.00 late fee will be accessed on ALL late renewals, which included all items postmarked after October 1, 2023. The absolute late day to renew (including the \$300.00) is October 31, 2023. The Board does not have legal authority to extend a renewal. If you are no longer practicing in Alabama, you may place your license on an inactive status for no more than 2 years. Please reach out to Hope regarding the appropriate steps.

Again, the Board highly recommends you renew online. By doing so, there is the possibility of payments getting lost in the mail, which could result in a late fee. **If you'd rather renew your license at the office, you may wish to make appointment, to ensure someone is available to assist you.** Please bring all documents with you, including the printed renewal form, CMEs and appropriate fees. **In addition, the Board WILL not be emailing copies of licenses.** If you have any questions please reach out to via email to hope@alstateboard.com. We will get back to you within 48 hours.