



Alabama State Board of Podiatry  
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**MINUTES  
Board Meeting  
January 22, 2021**

The Alabama State Board of Podiatry held its regularly scheduled meeting on Friday, January 22, 2021 via video-conferencing during the COVID 19 State of Emergency. The following Board members participated in the call: Dr. Jeffrey Dull (Board Chair), Dr. Maurice Wainwright (Vice Chair), Dr. Robson Araujo (Secretary/Treasurer), Dr. Angela Hampton (member), Dr. Michael Hames (member), Dr. Johnnie Alston (member) and Dr. Paul Ciavarelli (member). Also on the call was Mr. Michael Nunnelley (Board Legal Counsel), Mr. Mike Weeks (Legislative Liaison) and Mr. Mike James (Board Investigator). The meeting was held at the Board's office located at 2777 Zelda Road in Montgomery, Alabama and others onsite in attendance were Ms. Hope Childers (Board Administrator), Ms. Karen Harlow (Legal Assistant) and Ms. Renee' Reames (recording secretary).

The oath of office was administered by Ms. Reames to the new Board members: Drs. Hames, Alston and Ciavarelli. Ms. Childers called Board roll and indicated a quorum was present. The Board Chair, Dr. Dull, called the meeting to order at 2:02 p.m. and welcomed the new members to the Board.

Public Notice of this regularly scheduled meeting was submitted to the Secretary of State and published on the website at [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with the Alabama Open Meetings Act, and posted on the Board's website at [www.podiatryboard.alabama.gov](http://www.podiatryboard.alabama.gov).

Dr. Dull presented the proposed agenda for the January 22, 2021 meeting. Dr. Araujo made the motion to accept the agenda as presented. The motion was seconded by Dr. Hampton and unanimously approved by the Board.

Dr. Dull presented the October 6, 2020 Board meeting minutes for the Board's approval. A copy of the minutes was distributed to the members prior to the meeting for their review. Dr. Hampton made a motion to approve the October meeting minutes as presented. The motion was seconded by Dr. Araujo and unanimously approved by the Board.

Ms. Childers presented the Executive Director Report, which included information on the number of licensees and the status of complaints for fiscal year 2020 and 2021. She also reported on financial activities for the period ending December 30, 2020.

Ms. Childers presented the Administrator's Report, which listed activities performed by the staff since the last Board meeting held in October (report filed in the Board's Official Book of Minutes).

Dr. Araujo made the motion to accept the financial report as presented. The motion was seconded by Dr. Hampton and unanimously approved by the Board.

Dr. Dull welcomed the Board's new Legal Counsel, Mr. Michael Nunnelley with the Attorney General's Office. He commented on the resignation of Mr. McEwen as the Board's Legal Counsel. A copy of Mr. McEwen's resignation was provided to the Board.

The Board considered a complaint concerning advertisement. The Board discussed a warning letter on the first offense, allowing an opportunity to correct the advertisement, and a fine and more disciplinary actions if violation continued. There was also a consideration to a warning letter when it had been determined that the error occurred by the advertising firm in posting the ad. Dr. Araujo made a motion that a warning letter would be issued for advertising violations, allowing 30 days to correct the violation, and should the violation not be corrected in this allotted time, a disciplinary fine would be assessed, and furthermore, should a second offense occurred within 24 months, more disciplinary measures would be taken by the Board. The motion was seconded by Dr. Ciavaretti and approved by the majority of the Board, with Dr. Hampton abstaining from voting.

Ms. Reames presented a Board resolution authorizing individuals to sign checks on behalf of the Board, which required two signatures. Mr. Nunnelley indicated that he would obtain information about electronic checks as an option for the Board's consideration. Dr. Araujo made a motion that Dr. Alston and the Executive Director be authorized to sign checks on behalf of the Board, to facilitate local conveniences for the operation of the Board. The motion was seconded by Dr. Hampton. Dr. Araujo amended the motion to include authorization of the Board officers, Drs. Dull, Wainwright and Araujo, replacing any other registered agents of the Board. The amended motion was seconded by Dr. Hampton. The Board unanimously approved the motion as amended.

The Board discussed a request by the Alabama Department of Public Health about Podiatrists being eligible to administer COVID 19 vaccinations. Dr. Hampton made a motion to request emergency authority for Podiatrists in the state to give COVID 19 vaccinations, when called upon to assist. The motion was seconded by Dr. Araujo and unanimously approved by the Board. Mr. Nunnelley indicated that he would inquire with the Governor's office about which agency to request approval of emergency authorization.

Mr. Weeks presented a brief update about the upcoming Legislative Session and proposed bill by the Alabama Podiatric Association that the Board supported.

Dr. Dull announced that the next meeting of the Board was scheduled on April 23, 2021 at 2:00 p.m. The Board would be advised about continuing to have a virtual or on-site meeting.

There being no further business of the Board, Dr. Araujo made the motion to adjourn the meeting. The motion was seconded by Dr. Wainwright and unanimously approved by the Board. Dr. Dull adjourned the meeting at 3:05 p.m.

Respectfully Submitted,

Dr. Jeffrey Dull  
*Board Chair*

Keith E. Warren  
*Executive Director*

*[Signature]*

Commented [HC1]:

Minutes approved on April 23, 2021